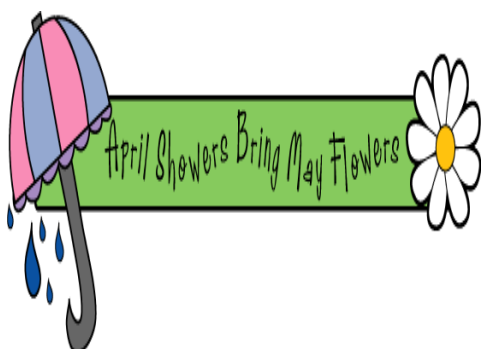


Wickham Forest Homeowner's Association

<http://www.wickhamforest.com>

APRIL 2017



ARE YOU READY FOR THE WICKHAM FOREST ANNUAL GARAGE SALE — APRIL 1, 2017

The Wickham Forest
annual community
garage sale will be held

on April 1, 2017, from 8:00 AM—2:00 PM and advertised
in our newsletter, Next Door Wickham Forest website.
Signs will be posted at our entrance by Friday afternoon.

The WF Board has arranged to have GOODWILL come
into the community to pick up any unsold items that
homeowners would like to donate. The truck will drive
through the neighborhood after 2 PM for pick up on
Saturday, April 1, 2017.

Special Note: The WFHOA newsletter is available on the Wickham
Forest website and the Next door Wickham Forest website for your
viewing OR at your request, a printed copy can be delivered to your
home. Contact Carol Smith at Wickham-forest@googlegroups.com.

Wickham Forest
Homeowners Association, Inc.
PO Box 410621
Melbourne FL 32941-0621
FAX: (888) 851-4645

Venessa Ripoll -Leland
Management Company
(321) 549-0952
www.LelandManagement.com

CONTACTS

Association Board

Wickham-
Forest@Googlegroups.com

Nancy Phillips, President
(321) 255-1596

Mary Greenfield
1st Vice President
(321) 253-0328

Ashley Bumgarner, 2nd Vice
President
(816) 787-71118

Carol Smith, Secretary
(321) 525-9517

Ed Clark, Treasurer
(321) 255-9476

Architectural Review Committee
Carol Theiler, Chairperson
(321) 259-7400

- Susie Nichols
- Linda Beckwith
- Dan Reichel
- Bernadette Pinto (alt)
- Georgette McWilliams

Webmaster
Duane Charter (321) 255-8382

Wickham Forest Website
<http://www.wickhamforest.com>

North Melbourne HOA Alliance
www.northmelbournehomewonersalliance.com

Wickham Forest ARC Meeting Summary

Date: March 6, 2017

Members Present:

Linda Beckwith Georgette McWilliams
Dan Reichel Carol Theiler

Requests Approved:



2555 Forest Run Drive:

REPLACE ROOF WITH ARCHITECTURAL SHINGLES—GREY/SILVER

4470 Sweet Bay Ave:

EXTERIOR HOUSE/TRIM PAINT

House—Richards—Langdon Dove Trim/Garage Door—Richards—Felicity
Front Door—Atlantic Waves

4470 Wild Oak Court:

REPLACE ALL WINDOWS WITH HURRICANE IMPACT GLASS

REPLACE SLIDING DOORS WITH FRENCH DOORS—HURRICANE GLASS

4455 Willow Bend Drive:

EXTERIOR HOUSE TRIM PAINT

House—Behr—Summerwood—S290-4 Trim/Garage Door—Behr —Painters Canvas—M320-1
Front Door—Behr—Blueprint—S470-5

INSTALL STONE PATH FROM FRONT DOOR TO SIDEWALK

4540 Willow Bend Drive:

REPLACE WOOD BOARD ON BOARD FENCE WITH SAME BOARD ON BOARD
FENCE

Continued on page 3

4635 Willow Bend Drive:

REPLACE ROOF WITH ARCHITECTURAL SHINGLES—AMBER

4680 Willow Bend Drive:

REPLACE ROOF WITH ARCHITECTURAL SHINGLES—BURNT SIENA

PAINT DRIVEWAY _ CLOR CLAY

4735 Willow Bend Drive:

EXTERIOR HOUSE/TRIM PAINT House—Behr—Aged Olive—HDC-NT-05

Trim/Garage Door—Behr—Palais White -GR-W15 Front Door—Behr -HDC-Ct-11-

January Garnett

4355 Wood Haven Drive:

REPLACE ROOF WITH ARCHITECTURAL SHINGLES— Rustic Cedar

Requests Rejected:

4455 Willow Bend Drive:

INSTALLATION OF SHED

A FRIENDLY REMINDER: The ARC Committee is unable to consider requests for painting without a color sample. We cannot take just a name or “same as before.” Requests submitted without proper documentation just delay the approval of your request.

Our next meeting will be April 11, 2017, 7:00 P.M., at 4590 Willow Bend Drive

Most items are easily approved and most questions answered. We are all working to make our Wickham Forest neighborhood the best and loveliest in the area. All projects must be started within 6 months of the ARC approval or a new request will have to be submitted.

Also, remember to check with the covenants or with a ARC member if you have any questions regarding exterior changes.

What the Wickham Forest Board of Directors will do now that we have a management company!!

Because it is of fullest intent and priority that Wickham Forest remain a beautiful community of high value homes, as well as a pleasant place to live, the WF Board will continue to do the following:

1. The WFHOA will continue to plan and execute the common grounds mowing and maintenance.
 2. The WFHOA Board will continue with the landscaping project at the entrance way to the subdivision to completion.
 3. The WFHOA Board will continue to coordinate the maintenance of the bicycle path on Wild Wood Drive, going to Sherwood.
 4. The WFHOA Board will still be responsible for publishing a monthly newsletter.
 5. The WFHOA Board will still evaluate the Christmas Decorations Contest in December.
 6. The WFHOA Board will continue to supervise and oversee all functions in Wickham Forest.
 7. The WFHOA Board will coordinate and monitor the issuing of violation notices, from Leland Management prior to being sent to the homeowners.
 8. The WFHOA Board will continue with the coordination of maintenance of the ponds.
 9. The WFHOA Board will continue to hold four Board meetings, one Budget meeting and one Annual Membership Board meeting.
 10. The WFHOA Board will still coordinate and monitor violation issues between the times when Leland Management does the bi-monthly check of the neighborhood.
 11. Ed Clark will continue to oversee all Treasurer responsibilities as Leland Management completes the paperwork end of accounting.
 12. Ed Clark will continue to monitor all real estate transactions in the community.
 13. Leland Management will be the registered agent for the HOA, and will work with the mortgage and title companies.
 14. The following link will lead you to the duties and responsibilities of Leland Management: www.lelandmanagement.com/contents/what-we-do.
 15. Leland Management will issue the Board of Directors annual salary bonus, ARC bonus and Holiday bonus for the Welcome Committee, as the Board sees appropriate.
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16. Leland management company will check the neighborhood out twice a month for violation issues.

NOTE: This is not an all inclusive list and is subject to change as needs dictate. The WFHOA is still the final maker, **NOT** Leland. All homeowner's opinions and comments are encouraged and are valuable assets to our community. Any homeowner has the right to contact the WFHOA Board or Leland Management for a violation issue, thru email, there will always still be a coordination between both a board member and Leland Management before a notice will be sent out. A dated picture and a comment about the violation is both necessary to be sent thru email to both the WFHOA Board and Leland Management.

Written by Carol Smith, Secretary



STREET PARKING

Our covenants state that street parking is **NOT** allowed except in special circumstances. Parking on the lawns is **NEVER** allowed (including the lawn between the sidewalk and the street. It is not a covenant violation if you park your vehicle on the street the wrong way or block the sidewalk. However, it is a city ordinance violation and you are susceptible to ticketing by the Melbourne Police. **If you are parking on the street, know you are at**

risk of being fined \$50.00 per day.

If you are parking on the sidewalk, any homeowner can send an anonymous e-mail to: **codecompliance@mlbfl.org**. They will need the street address and house number to send someone out. A call can be placed to the Melbourne Police Department's non-emergency phone number at 321-608-6731; for anyone parked on the street the wrong way. **This notice serves as a reminder to all homeowners to park their vehicles in their garages or driveways.**

REMINDER: Annual assessments are due no later than March 31, 2017. Late fees will start April 1, 2017 and will be collected by Leland Management Company.

Smell gas?

Look for blowing dirt, discolored vegetation or continued bubbling in standing water.

Listen near a natural gas appliance or line; there may be a hissing or roaring sound when natural gas is leaking.

Smell for the distinctive, rotten-egg odor associated with natural gas. It is colorless and odorless so we add an odorant with this scent for easy detection. You should take action any time you detect even a small amount of this odor in the air.



I'm Sniffy!

Kids can visit me online to learn more about natural gas safety!
floridacitygas.com/sniffy

Act fast!

Leave the area immediately if you detect a natural gas leak. Don't try to identify the source or stop the leak yourself.

Avoid touching anything that may cause a spark. This includes starting a car engine or using cell phones, lighters, matches, cigarettes, flashlights, light switches or landlines. Natural gas is non-toxic, lighter than air and displaces oxygen. Keep away from any ignition sources because natural gas can burn near a spark, possibly causing a fire or explosion. In severe cases, if not used properly, it can also lead to asphyxiation.

Call Florida City Gas or 911 once you are out of the area of the suspected leak and in a safe place. Stay away until Florida City Gas or emergency personnel indicate it is safe to return.

Note: Always leave if you suspect a leak. Do not solely rely on sense of smell. Be aware that some persons may not be able to detect the odorant because they have a diminished sense of smell, olfactory fatigue, or because the odor is being masked by other odors in the area. Certain conditions may cause the odorant to diminish so that it is not detectable.

Plan ahead to stay safe

Planning a home improvement project? Planting a tree? Installing a fence or deck? **Wait!** With any digging on your property, here's what you need to know first. Excavation work, including digging or plowing around a home or business, is the most common cause of natural gas emergencies. Before digging around your property, state law requires that you call 811, a statewide, toll-free number, to have your utility lines professionally marked. After calling you must wait the required amount of time before digging, so underground utility lines can be located and marked – free of charge – before you begin your project.



**Know what's below.
Call before you dig.**

Water heater safety

The U.S. Consumer Product Safety Commission urges you to lower your water heater to 120 degrees Fahrenheit.

A thermostat setting of 120 degrees Fahrenheit (49 degrees Celsius) may be necessary for residential water heaters to reduce or eliminate the risk of most tap water scald injuries. Consumers should consider lowering the thermostat to the lowest settings that will satisfy hot water needs for clothing and dishwashing machines.

Never take hot water temperature for granted. Always hand-test before using, especially when bathing children and infants.

Natural gas piping

Florida City Gas is responsible for maintaining the natural gas pipelines that deliver natural gas to the meter at your home or business. You are responsible for maintaining the natural gas lines from the meter to the equipment and appliances in your home, yard or any other buildings on your property – indoors and outdoors, above and below ground.

Florida City Gas will monitor the primary fuel line if the distance between your meter and your home is more than three feet. However, you are still responsible for repairs. Florida City Gas does not monitor any fuel lines after the meter for business customers.

You should have your buried natural gas fuel lines inspected periodically for corrosion and leaks and have repairs made by a qualified heating or plumbing professional.

Pipeline integrity management is a process for assessing and mitigating pipeline risks in an effort to reduce both the likelihood and consequences of incidents. We have a comprehensive plan that fully addresses these processes especially for locations deemed high consequence areas.

Visit floridacitygas.com/integritymanagementplan.

Natural disasters

Should your property be affected by a natural disaster or severe weather, be aware appliance connectors and natural gas piping may be impacted. If a leak is suspected:

- Leave the building immediately and have others also exit immediately.
- Avoid touching anything that may cause a spark. This includes lighters, matches, cigarettes, flashlights, light switches and telephones in the area of the suspected leak. You should even wait until you are away from the area to use a cell phone.

It is recommended that any natural gas appliances that have been submerged in water be replaced.

Appliance connectors

Appliance connectors are corrugated metal tubes used to connect appliances to fuel natural gas supply pipes in your home or business. Some older brass connectors – that have not been made for more than 20 years, but still found in older homes and buildings – have a potential flaw in how their tubing is joined to their end pieces. Over time, the end pieces can separate from the tubing and may cause a serious leak, fire, or explosion.

Although not all uncoated connectors have this potential flaw, it is difficult to tell which ones do. Therefore, any uncoated brass connector should be replaced immediately by a certified contractor.

Be sure to follow these appliance connector guidelines:

- Make sure that connectors are installed where no one will step, sit, lean or place a heavy object on them.
- Never have a connector installed through a wall, floor or ceiling.
- An appliance connector should not be more than 6 feet long.
- Each appliance should have a shut-off valve installed on the house piping before the connector.
- A new connector should be installed by a certified contractor every time an appliance is replaced.

Visit floridacitygas.com/safety for additional natural gas safety information.

Even though natural gas pipeline incidents are uncommon, you can help prevent emergencies by knowing the signs of a potential problem. Anytime you suspect a leak, leave the area immediately and call us at 888.352.5325

WELCOME NEW RESIDENTS

The board would like to welcome you to the community. If you do not have a copy of our Covenants and Deed Restrictions, or have any questions about them, please contact any board member.

A few reminders regarding our Covenants, for those who do not have a copy —

1. **Yard trash is picked up on Fridays.** Yard trash should not be placed at the curb until the night before pick-up. Tree branches/shrub clippings, etc. need to be cut down to 4 foot sections and bundled for easier pick up by waste management. **Waste Management will NOT pick up any yard trash in plastic bags.**
2. **Bulk Items:** You do need to call Waste Management to schedule a pickup bulk items (including furniture). These items can be placed at the curb on Fridays. The truck that picks up the yard trash will make note of the address and return later in the day to pick up bulk items. They will be automatically picked up as long as nothing was longer than 4 ft.; the same as yard trash. information, contact Waste Management at 321-723-4455.
3. **Electronics:** You still need to call to arrange a special pick up for appliances and electronics.
4. **Garbage is picked up on Tuesdays and Fridays. Recycling is picked up Wednesday.** Garbage containers/recycling bins should not be placed at the curb until 5pm the night before pick up. Garbage containers/recycling bins must be stored as not to be visible from the street or adjacent property within sight distance of the lot. Only items in the recycling container will be picked up on Wednesday. Large loose items will be picked up on Friday.
5. If you are planning to paint your home or plan any exterior changes, please contact the Architectural Review Committee (ARC) for approval **BEFORE** starting any new project. A sample of paint color, shingle type/color, plan layout, etc. must be submitted to the ARC for approval.
6. Waste Management trucks are automated, maned by only one employee. Therefore, any trash articles NOT in the garbage bin WILL NOT be picked up. The driver is not supposed to leave his truck.

IMPORTANT CONTACTS

Melbourne Police Dept. (non-emergency) (321) 608-6731 (MPD1)
Fire Department (321) 752-4642
Melbourne City Hall (321) 727-2900
City of Melbourne Water Department (Normal Hours) (321) 674-5726
City of Melbourne Water Department (Emergency) (321) 255-4622
Fix a pothole: City of Melbourne (321) 953-6231
FPL Power Outage (800) 468-8243
FPL Meter Check (800) 468-8243
Florida City Gas leaks, Odors, or Emergencies (888) 352-5325
Waste Management 321 723-4455
Appliance Pick up: (321) 953-6302
Large yard pile Pick Up: (321) 953-6302
Dispose of old paint or other household chemicals: (321) 255-4365
AT&T Residential Repair Service: (877) 737-2478
AT&T Fast Access DSL Technical Support: (888) 321-2375
Bright House Customer Service (321) 254-3300
Bus Transportation (321) 242-6497



TREE TRIMMING 101

WHY, WHEN AND HOW TO DO IT

In addition to keeping your yard looking its best, proper tree trimming and pruning is an important part of home maintenance that will keep your home and your family safe.

Storms strike Florida year-round, which can use loose, unstable and dead branches to wreak havoc on your home. Every year, falling trees and limbs cause millions of dollars in damage, according to the Insurance Institute for Business & Home Safety.

Why Do I Need to Trim and Prune Trees? You should trim and prune trees for the safety of you and your family, as well as tree health and aesthetics. **SAFETY:** Remove branches that could potentially cause damage to your home or your property if they fall. **TREE HEALTH:** Prune dead branches to help the overall health of the tree. This will also strengthen the tree, making it more resistant to storm damage. **AESTHETICS:** Trim trees to help accentuate how it looks and improve flower or fruit production.

You should highly consider hiring a professional arborist for any major trimming or pruning jobs. They have years of experience and will get it done safely and efficiently.

When Should I Trim and Prune Trees? The Arbor Day Foundation recommends pruning trees once a year during the winter, when they are dormant. However, a more immediate pruning may be necessary if a tree has any of the following:

Cracks on the trunk or large limbs

Hollow or decayed areas. Mushrooms growing on the bark may indicate a decayed or weakened stem.

A lopsided look or notable lean

Branches hanging near your house or over the roof

Limbs touching a power line

V-shaped forks rather than U-shaped ones. V-shaped forks are more likely to split.

Crossing branches that rub or interfere with one another

Tree Trimming and Pruning in 3 Simple Steps: 1. About 3 inches away from the collar (the thick spot where the parent and child limb intersect), make a cut 1/3 of the way through the underside of the limb. 2. Cut slightly beyond the first slice, going straight through the limb. 3. Make a final cut through the remaining portion of the limb, as close to the collar as possible, without touching the collar itself.

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TREE TRIMMING 101 COTINUED: For the most part, it's not necessary to seal the stump that remains after tree trimming. However, if you're pruning an oak, birch or elm tree, varieties that are prone to disease, you may want to consider applying a non-asphalt-based pruning sealer.

Caring for Trees Before and After A Storm:

Cut weak branches that could easily become flying missiles. To reduce the risk of weak branches in the future, trim any branches that are more than 5 feet long and remove Spanish moss. Remove branches hanging over your home. Contact the local utility company to trim limbs close to power lines. Have an arborist inspect your trees to assess their resistance to future storm damage.

