

Wickham Forest Homeowner's Association

<http://www.wickhamforest.com>

July, 2015

Important Notices

Board experiences recent EMAIL DIFFICULTIES

WFHOA Board of Directors have experienced Email difficulties over the past several months. While it appears at times to be corrected, lost Email sometimes occurs. Should you send an Email to the board or to any one of the board members and not receive a reply within 24 hours, please send the message again or to a different board member. New Email addresses are listed in the column to the right side of this Newsletter, Page 1.

The WFHOA wishes to thank everyone for pressure-cleaning sidewalks and driveways during the past 2-3 months. It has definitely made a positive difference in the neighborhood appearance. Your efforts have paid off.

One of our neighbors pointed out that we each need to take a look at our roofs and houses to see if mildew has begun to grow there, as well. Please do this in the up-coming week. If you see mildew on your house or roof, please remove it as soon as possible.

Another issue that keeps arising is lawn trash and other trash being placed at the curb prior too early. REMEMBER, trash of any kind goes to the curb AFTER 5:00 PM, prior to next day pick up.

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## HAPPY INDEPENDENCE DAY, July 4, 2015

### Happy Birthday, America.



Remember to please keep your celebrations safe  
and respectful of neighbors.

Wickham Forest  
Homeowners Association, Inc.  
PO Box 410621  
Melbourne FL 32941-0621  
FAX: (888) 851-4645

## CONTACTS

### Association Board

WickhamForest@Gmail.com

#### Ingrid Smith, President

(607)427-7170

Ingridwfhoa@GMail.com

#### Mary Greenfield

##### 1st Vice President

(321) 253-0328

tisgood@msn.com

#### Nancy Phillips, 2nd Vice President

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Nancywfhoa@Gmail.com

#### Marcella Johnson, Secretary

(321) 253-4811

MJwickhamforest@Gmail.com

#### Ed Clark, Treasurer

(321) 255-9476

Edwfhoa@Gmail.com

#### Architectural Review Committee

##### Carol Theiler, Chairperson

(321) 259-7400

- Susie Nichols
- Linda Beckwith
- Georgette McWilliams
- Dan Reichel
- Nancy Cassell (alt)
- Bernadette Pinto (alt)
- 

#### Webmaster

Duane Charter (321) 255-8382

wickhamforest@GMail.com

#### Wickham Forest Website

<http://www.wickhamforest.com>

#### North Melbourne HOA Alliance

[www.northmelbournehomewonersalliance.com](http://www.northmelbournehomewonersalliance.com)

## WFHOA BOARD MEETING

June 17, 2015

The meeting was called to order at 7:10 PM at 2550 Red Maple Place.

Board members present: Pres. Ingrid Smith (via internet), 1<sup>st</sup> VP Mary Greenfield, 2<sup>nd</sup> VP Nancy Phillips, Treasurer Ed Clark and Secretary Marcella Johnson. 2<sup>nd</sup> VP Nancy Phillips presided over the meeting.

Mary Greenfield reported that residents on Bent Pine Pond should not use the water for irrigation while pond is being treated with chemicals. Also, the city is marking sidewalks for upcoming repairs. Next, the front entrance needs to have the shrubbery replenished. Nancy made a motion to have the work done, seconded by Ed, motion carried. Mary also informed the board that the flag at the entrance needs to be replaced. Nancy motioned to buy 2 new flags, Mary seconded, motion carried.

Nancy Phillips reported the following letters of violations mailed: Commercial vehicles 4, roof mildew 2, lawn maintenance 2, garbage cans 1, lawn trash at curb 1, RV parking 2, wire fence 2, chain link fence 2, boat parking 2, dead palms 2. For Rent sign 1, sidewalk-driveway mildew 90. Nancy also announced that letters will be going out to all new and present homeowners with vital information and clarification on the responsibilities of residents in our subdivision.

Pres. Ingrid Smith made motion to accept the minutes from last board meeting, seconded by Nancy Phillips, motion carried. Marcella Johnson will distribute copies of the ads in the June newsletter to the various businesses giving discounts in June, July and Aug.

Treasurer Ed Clark read his monthly report. Motion made to accept by Nancy Phillips, seconded by Mary Greenfield, motion carried.

Nancy Phillips explained the reasons for the letters of violations according to our covenants. A question was raised pertaining to commercial vehicles. Discussion will continue at the next board meeting.

Nextdoor WickhamForest issued an invitation to WFHOA to partner as agent on their website. Discussion and a decision will take place at the next board meeting.

With no other business at hand the meeting adjourned at 8:25 PM.

Marcella Johnson, Secretary

## WFHOA TREASURERS REPORT

5-1-2015 - 5-31-2015

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### INCOME

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|      |            |
|------|------------|
| Dues | \$1,406.00 |
|------|------------|

|                     |              |                   |
|---------------------|--------------|-------------------|
| <b>TOTAL INCOME</b> | <b>TOTAL</b> | <b>\$1,406.00</b> |
|---------------------|--------------|-------------------|

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### EXPENSES

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#### Administrative Expenses:

|                 |          |
|-----------------|----------|
| Office Supplies | \$344.65 |
|-----------------|----------|

|                      |          |
|----------------------|----------|
| Computer Maintenance | \$175.87 |
|----------------------|----------|

|              |                 |
|--------------|-----------------|
| <b>TOTAL</b> | <b>\$520.52</b> |
|--------------|-----------------|

#### OPERATING EXPENSES:

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|     |         |
|-----|---------|
| FPL | \$76.50 |
|-----|---------|

|             |  |
|-------------|--|
| PO Box Rent |  |
|-------------|--|

|         |         |
|---------|---------|
| Postage | \$18.00 |
|---------|---------|

|              |  |
|--------------|--|
| County Taxes |  |
|--------------|--|

|              |                |
|--------------|----------------|
| <b>TOTAL</b> | <b>\$94.50</b> |
|--------------|----------------|

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#### MAINTENANCE EXPENSES:

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|       |          |
|-------|----------|
| Ponds | \$290.00 |
|-------|----------|

|        |          |
|--------|----------|
| Mowing | \$450.00 |
|--------|----------|

|                      |          |
|----------------------|----------|
| Entrance Landscaping | \$270.00 |
|----------------------|----------|

|                         |         |
|-------------------------|---------|
| Mowing 4705 Willow Bend | \$50.00 |
|-------------------------|---------|

|              |                   |
|--------------|-------------------|
| <b>TOTAL</b> | <b>\$1,060.00</b> |
|--------------|-------------------|

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|                       |                   |
|-----------------------|-------------------|
| <b>TOTAL EXPENSES</b> | <b>\$1,675.02</b> |
|-----------------------|-------------------|

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#### CASH ON HAND:

|                |             |
|----------------|-------------|
| Chase Checking | \$45,380.58 |
|----------------|-------------|

|               |             |
|---------------|-------------|
| Chase Savings | \$12,498.23 |
|---------------|-------------|

|              |                    |
|--------------|--------------------|
| <b>TOTAL</b> | <b>\$57,878.81</b> |
|--------------|--------------------|

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## Wickham Forest ARC Meeting Summary

Date : June 2, 2015

### Members Present:

Carol Theiler  
Georgette Mc Williams  
Dan Reichel

### Requests Approved:

2520 Forest Run Drive  
Driveway Extension  
Pour slab in rear for shed  
Shed (102 sq. ft. per covenants)



2525 Forest Run Drive  
Replace Roof - Shingles - Colonial Slate

2565 Bent Pine Street  
Exterior house/trim paint

House/Garage Door - Gold Strand  
Trim/Fascia, Soffit, Downspouts - Casual Gray

Our next meeting will be July 8, at 4590 Willow Bend Drive

Most items are easily approved, and most questions easily answered. We are all working to make our Wickham Forest neighborhood the best and loveliest in the area!  
Also, remember to check with the covenants or the ARC members if you have any questions regarding exterior changes. ARC committee meets the 2<sup>nd</sup> Wednesday of each month.

## Wickham Forest Newsletter is now digital

Your copy of the Wickham Forest Monthly Newsletter is available each month online at [www.wickhamforest.com](http://www.wickhamforest.com). It is also available online at the NextDoor Wickham Forest website. Both sites will allow you to print your copy at home.



If you wish to receive a hard-copy of the WF Monthly Newsletter, please notify the publisher by sending an E-mail to [wickhamforest@gmail.com](mailto:wickhamforest@gmail.com) with your name and address, along with a brief message that you prefer to receive the newsletter on paper. Or contact one of the board officers, asking for a paper copy. Someone will be happy to deliver a copy to you.

## IMPORTANT Yard waste reminder

Yard waste is collected by the City on Friday. WF covenants regarding yard waste have not changed. Trash and yard waste shall not be placed at curbside earlier than 5:00 p.m. on Thursday, the evening before scheduled pick up.

**VIOLATION LETTERS WILL BE SENT WITH POSSIBLE FINES.** If you have telephoned the City for pick-up, please take a moment to notify the Board so you do not receive a violation notice.



If very large amounts of yard waste need to be removed, the city should be called (321.953.6302) as located on page 6 of this newsletter) to schedule a special pick up. If you hire someone to trim your trees/shrubs they are REQUIRED to haul the debris away. Unlicensed/uninsured vendors may not provide complete service and could present possible legal problems for the homeowner.

## STREET PARKING - BEWARE OF PENDING FINES

**Our covenants state that street parking is NOT allowed except in special circumstances. Parking on the lawns is NEVER allowed (including the lawn between the sidewalk and street).** It is not a covenant violation if you park your vehicle on the street the wrong way or block the sidewalk. However, it is a city ordinance violation and you are susceptible to ticketing by the Melbourne Police. **If you are parking on the street, know you are at risk of being fined \$50 per day.** The board will not be sending warning letters to homeowners who have received parking notices in the previous 12 months. The board will proceed directly to fines.

This notice serves as a reminder to all homeowners to park in their garages or driveways. Violators will start seeing letters and potential fines in the near future.



## WELCOME NEW RESIDENTS

The board would like to welcome you to the community. If you do not have a copy of our Covenants and Deed Restrictions, or have any questions about them, please contact any board member.

A few reminders regarding our Covenants, for those who do not have a copy —

1. **Yard trash is picked up on Fridays.** Yard trash should not be placed at the curb until the night before pick-up. Tree branches/shrub clippings, etc. need to be cut down to 4 foot sections and bundled for easier pick up by waste management. **Waste Management will NOT pick up any yard trash in plastic bags.**
2. **Bulk Items:** You do not need to call Waste Management to schedule a pickup bulk items (including furniture). These items can be placed at the curb on Fridays. The truck that picks up the yard trash will make note of the address and return later in the day to pick up bulk items. They will be automatically picked up as long as nothing was longer than 4 ft.; the same as yard trash. information, contact Waste Management at 321-723-4455.
3. **Electronics:** You still need to call to arrange a special pick up for appliances and electronics.
4. **Garbage is picked up on Tuesdays and Fridays. Recycling is picked up Wednesday.** Garbage containers/recycling bins should not be placed at the curb until 5pm the night before pick up. Garbage containers/recycling bins must be stored as not to be visible from the street or adjacent property within sight distance of the lot. Only items in the recycling container will be picked up on Wednesday. Large loose items will be picked up on Friday.
5. If you are planning to paint your home or plan any exterior changes, please contact the Architectural Review Committee (ARC) for approval **BEFORE** starting any new project. A sample of paint color, shingle type/color, plan layout, etc. must be submitted to the ARC for approval.

### IMPORTANT CONTACTS

Melbourne Police Dept. (non-emergency) (321) 608-6731 (MPD1)  
Fire Department (321) 752-4642  
Melbourne City Hall (321) 727-2900  
City of Melbourne Water Department (Normal Hours) (321) 674-5726  
City of Melbourne Water Department (Emergency) (321) 255-4622  
Fix a pothole: City of Melbourne (321) 953-6231  
FPL Power Outage (800) 468-8243  
FPL Meter Check (800) 468-8243  
Florida City Gas leaks, Odors, or Emergencies (888) 352-5325  
Waste Management 321 723-4455  
Appliance Pick up: (321) 953-6302  
Large yard pile Pick Up: (321) 953-6302  
Dispose of old paint or other household chemicals: (321) 255-4365  
AT&T Residential Repair Service: (877) 737-2478  
AT&T FastAccess DSL Technical Support: (888) 321-2375  
Bright House Customer Service (321) 254-3300  
Bus Transportation (321) 242-6497

## Important WF Reminders

### **IMPORTANT NOTICE TO HOMEOWNERS REGARDING LEASES AND WF RENTALS**

All WFHOA homeowners were asked in February 2014 to vote on an amendment to the WFHOA Declaration of Covenants. The Amendment to the **WFHOA Declaration of Covenants** passed by a majority vote. Please refer to your copy that was mailed to you in June 2014 for your files. This information can also be located online at [wickhamforest.com](http://wickhamforest.com), under covenants, sec11.1. The Amendment requires all WFHOA landlords to submit a copy of each lease agreement to the WFHOA Board in a timely manner. While most WF landlords have complied, a few lease copies are still outstanding. If you are a landlord, please make certain to comply with the directives as quickly as possible to avoid incurring fines. If you have a second address but your property is NOT leased or rented, please notify the board with that information, as well. THE WFHOA BOARD THANKS YOU FOR ASSISTING WITH ALL UPDATES TO PROPERTY RECORDS.

### **SIDEWALKS, DRIVEWAYS, HOUSES AND MILDEW**

**THANK YOU WICKHAM FOREST!!! Most WF sidewalks and driveways have been cleaned. What a difference it has made in appearance!**

#### **Sidewalks and Driveways**

The WFHOA has completed its review of sidewalks and driveways in our neighborhood which were moldy and/or stained with iron. Reminders for cleaning these have been mailed.

Very dark mold and/or iron stains can be tenacious and difficult to remove. Several neighbors have reported that chlorine brushed on prior to pressure cleaning yields satisfactory results. Others report home improvement stores offer other solutions to cleaning concrete. IF you are unable to get the work done right away, please notify the HOA with a call or email indicating that you are aware of the issue and have a plan to see the work complete.

#### **Houses and Roofs**

Letters of reminder will soon be mailed regarding **mildew on houses and roofs**. To avoid receiving such a letter, check NOW and clean these areas, as well. If you have already taken care of this, thank you for being pro-active and considerate of our neighborhood.



# For Your Information

The following local businesses are offering residents of Wickham Forest a 10% discount on selected merchandise and/or services during the months of June, July and August, 2015. Print a copy of this page to present to the business for your discount.

The Wickham Forest Newsletter is published for the Wickham Forest homeowners by the Wickham Forest Homeowner's Association as a courtesy to all property owners and residents. The Association assumes no responsibility for article context or advertising message as submitted for inclusion in the newsletter. Advertising and articles are not endorsed by the Association nor is there any implied warranty by the Association.

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(321) 752-6007  
4301 North Wickham Rd. #1  
Melbourne, FL 32935  
Walk-Ins Welcome!

Mon - Fri: 9:30am - 7pm  
Saturday: 9:30am - 6pm  
Gift Certificates Available

**Leary Hair Designs**  
Ruth Leary  
A Stylist Who Cares  
(Owner Operator)

Salon 255-5960 Cell 536-1974  
4301 N. Wickham Road, Melbourne, FL 32935

**China King**  
Chinese Take-Out Restaurant  
Hunan • Szechuan • Cantonese  
Gift Certificate Available

OPEN 7 DAYS A WEEK!  
Mon.-Thurs.: 11:00am - 9:30pm  
Fri. & Sat.: 11:00am - 10:30pm  
Sunday: 12:00noon - 9:30pm

TEL.: 321-255-2888  
FAX.: 321-255-4888  
4100 N Wickham Rd #112 Melbourne FL 32935

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Tom Mercer  
Store Manager

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Email: melbourne@richardspaint.com

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Gratuity is not included.)

**321-242-3003**  
4301 N. Wickham Rd. ■ Melbourne, FL 32935

**PULSE FITNESS**  
Troy D. Ahammer  
321.775.3078  
pulsestudio@att.net  
4865 N. Wickham Rd. Suite 106, Melbourne, FL 32940

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