

**WICKHAM FOREST HOMEOWNERS ASSOCIATION INC.
RENTAL PROPERTY INFORMATION**

The Third Amendment to the Declaration of Covenants and Restrictions for Wickham Forest Subdivision requires an owner who rents his/her property to provide certain information to the Associations Board of Directors for the purpose of making the person(s) renting the property subject to the provisions of the governing documents. **Rental Agreements shall not be less than one (1) year.**

Upon receipt of a copy of the lease, a completed lease application form and the written results of a nationwide criminal background search, the Association shall within seven (7) business days, issue written approval or denial of the lease.

The information will be held confidential and used only for this purpose.

If you are not renting, Just Note that under additional information at the bottom of the form, give us your "not in residence" address and phone number, sign and return the form to the Association.

Name(s) of the lessee _____

Address of the rental property _____

Rental Agency Name/Address/Phone Number (if used) _____

Owner's address/phone number(s) _____

Indicate by initialing if a copy of the Declaration of Covenants and the Constitution/By-Laws has been given to the lessee.

Yes: _____

Indicate by initialing if the rental agreement includes the lessee's consent to comply with the terms of the governing documents except for payment of dues and other assessments.

Yes: _____

The Property Owner (Landlord) affirms that the person/s named above are one and the same as the person/s intending to occupy the property.

The Property Owner (Landlord) affirms the required checks on any and all prospective Renters or Lessee/s have been made via a Nationwide Criminal Background Check.

Printed owner name: _____

Signature of owner: _____ Date: _____

Term of lease (start and end dates): _____

Additional information: _____

For Official use only

Approve _____ Disapproved _____
Name, Signature, Title of approver _____ Date _____

Wickham Forest Homeowners Association, Inc.
PO Box 410621, Melbourne, FL 32941-0621
Website: www.wickhamforest.com

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